

## Meeting Minutes

### Feasibility Study: Multicultural Center/Building

#### Steering Committee

February 5, 2020

Paulette Granberry Russell, Steering Committee Chair; Dan Bollman, Vennie Gore, Denise Maybank, Barb Kranz, Mark Fellows, Matt Postma, Tiana Carter

#### Action Items

- Paulette/Barb to send reminder to units who have yet to respond to DEI Inventory.
  - Upload DEI Inventory to Teams.
1. Update on [Website](#)
    - a. Proposed pictures to be approved.
      - i. Consider adding Mosaic photos.
    - b. Content on history to be reviewed and approved – edits provided to team.
      - i. May link to document with more robust history.
    - c. Most recent meeting minutes posted in Teams Planning Committee files.
  2. Update on RFQ
    - a. RFQ process complete.
    - b. Successful candidates will be asked to submit RFP's.
    - c. Unsuccessful candidates will be notified today.
    - d. Expect to have RFP out Friday, Feb. 7, 2020.
      - i. Candidates will be evaluated by Planning Committee.
      - ii. Steering Committee may attend.
      - iii. IPF Contracting team may attend.
  3. Update on DEI Activities Inventory
    - a. Number of responses: 20 units, 20 units yet to respond.
      - i. Paulette and Barb to review units who have not responded and send something directly to them.
      - ii. Send inventory in Teams and via email.
      - iii. Address concerns from units with active listening and conveying the goal of leveraging programs and strengths and uniting them.
      - iv. Reference Purdue University study and how they relayed their information.
    - b. Would need final inventory by April 1(ish), 2020 for consultant.
      - i. Be clear about intention when given to consultant.

- ii. Connect to Multicultural Center statement.
    - iii. Consultant will want to know who to talk to from the units.
    - iv. Identify which programs to potentially become part of the space.
  - 4. Discussion with Steve Troost, campus planner to discuss Campus Master Plan
    - a. <https://ipf.msu.edu/construction/campus-master-plan>
    - b. Need to review programmatic component and synergies across the University
      - i. Central location is key
        - 1. Identify parameters of what is 'central'
    - c. Budgetary limitations in terms of demolition of an existing building.
    - d. Committees to provide parameters to consultant - consultant to identify locations for both new building and existing building options.
    - e. Central location is limited based on parking, space, access, utilities, etc.
    - f. Campus is still zoned – academic, research, sports, etc.
    - g. Façade/look of buildings across campus are specific - architect/consultant can propose approach.
    - h. Limited new build sites (10,000+ sf)
      - i. Potential options discussed to provide examples of what may be available with the understanding these are just examples:
        - 1. North campus – farm line, behind Ag Hall, diagonal from Giltner.
        - 2. Visitor parking lot across from International Center.
        - 3. Site next to BPS on Farm and Wilson is slated for future research.
        - 4. Green space/pathways next to Shaw, corner of Shaw and Farm Lane.
        - 5. Lot in front of Planetarium - taking parking offline would need to tie into University's mobility plan.
    - i. Renovation options
      - i. Potential options discussed to provide examples of what may be options with the understanding these are just examples:
        - 1. International center addition is an option but costly to renovate.
          - a. Adding floors to International Center would include taking current programs offline during construction.
        - 2. Campbell Hall option near Union – visibility aspect and near Union.
        - 3. Auditorium building - Fairchild side used heavily, another side not used as much.
5. Steering Committee Meeting with Planning Committee Feb. 5
  - a. Include in the discussion the university's process of identifying locations.
  - b. Would like a volunteer from the Planning Committee to review DEI inventory.

## **Next Meeting**

### **Continuing Items**

1. Feasibility Study – General Discussion
  - c. Purdue's Feasibility Study
  - d. Campus visits/contacts
  
2. Fundraising
  - a. Role of Advancement
  
3. Project Milestone Plan
  - a. December 2020 presentation to the BOT